

**CITY OF WEST SACRAMENTO
SPECIAL MEETING OF THE WEST SACRAMENTO CITY COUNCIL AND
WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY
OCTOBER 20, 2021 AGENDA**

Martha Guerrero, Mayor

Christopher T. Ledesma, Mayor Pro Tem
Norma Alcalá, Council Member

Quirina Orozco, Council Member
Vacant

Aaron Laurel, City Manager
Jeffrey Mitchell, City Attorney

5:30 PM Call to Order

Pursuant to the Governor's Executive Order N-29-20, until further notice, to reduce the spread of COVID-19, members of the West Sacramento City Council and staff will participate in meetings via a teleconference. Members of the public are asked to watch the meeting Livestream (<https://www.cityofwestsacramento.org/government/meetings-agendas/city-council>), or via Wave Cable Channel 20.

To submit a comment in writing, please email clerk@cityofwestsacramento.org and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 4:00 PM will be provided to the City Council and posted on the website. The comments submitted shall become part of the record of the meeting.

To make a verbal comment during the meeting, join the meeting using the Zoom meeting link or the phone number, below.. Once the Mayor has announced the public comment period, if you would like to make a comment, please do one of the following: (1) If you are joining the meeting via zoom, press the "raise a hand" button; OR (2) if you are joining the meeting by phone, press *9. When it is your turn to comment, the Mayor or the Clerk will call you by name or phone number and City staff will unmute your microphone. You will have three minutes to speak. Once your public comment has ended, you will be muted again.

Join by Electronic Device:

<https://westsacramento.zoom.us/j/92095642935?pwd=MG1yWWpkVndFcWw2VFp6T09hUFNMdz09>

ID: 920 9564 2935

Passcode: 004264

Join by Phone: 1-669-900-9128

ID: 920 9564 2935

Passcode: 004264

If you need special assistance to participate in this meeting, please contact the City Clerk's Office, (916) 617-4500. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

1. **PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE COUNCIL**
The Council is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.
2. **CITY MANAGER**
CONSIDERATION OF RESOLUTION 21-78 ACCEPTING THE OFFICIAL CANVASS AND CERTIFICATION OF THE SEPTEMBER 14, 2021 SPECIAL ELECTION AND DECLARING ELECTED DAWNTÉ EARLY AS A MEMBER OF THE CITY COUNCIL (BERLIN)
3. **CITY MANAGER**
SWEARING IN OF NEWLY ELECTED CITY COUNCIL MEMBER DAWNTÉ EARLY

I, Laurie Ledesma, Sr. Deputy City Clerk, declare under penalty of perjury that the foregoing agenda for the October 20, 2021 Special meeting of the West Sacramento City Council, Redevelopment Successor Agency and Financing Authority was posted October 15, 2021 in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and was available for public review.

NOTE: If you challenge the nature of a proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

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REGULAR MEETING OF THE WEST SACRAMENTO CITY COUNCIL AND
WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY
OCTOBER 20, 2021 AGENDA**

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Norma Alcalá, Council Member

Quirina Orozco, Council Member
Dawnté Early, Council Member

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Jeffrey Mitchell, City Attorney

7:00 PM Call to Order

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To make a verbal comment during the meeting, join the meeting using the Zoom meeting link or the phone number, below. The Mayor will request public comment during Item 1a, prior to the first item on Consent, and after the staff presentation for any other item on the agenda. Once the Mayor has announced the public comment period, if you would like to make a comment, please do one of the following: (1) If you are joining the meeting via zoom, press the "raise a hand" button; OR (2) if you are joining the meeting by phone, press *9. When it is your turn to comment, the Mayor or the Clerk will call you by name or phone number and City staff will unmute your microphone. You will have three minutes to speak. Once your public comment has ended, you will be muted again.

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GENERAL ADMINISTRATION FUNCTION – PART I

1A. PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE COUNCIL
The Council is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

1B. COUNCIL COMMUNICATIONS / ASSIGNMENTS

Bikeshare Policy Steering Committee	----- Guerrero
City/County 2x2	-----Guerrero, Alcalá
City/School 2x2	-----Guerrero, Alcalá
Executive Commission for the Homeless 10-Year Plan	----- Orozco, Alternate - Vacant
EIFD Public Financing Authority	----- Ledesma, Vacant, Vacant
League of California Cities	----- Alcalá
Local Agency Formation Commission	----- Alcalá
Port District Commission	----- Ledesma; Alternate - Orozco
Remote Access Network	----- Guerrero
River City Regional Stadium Financing Authority	----- Guerrero, Ledesma
Sacramento Area Council of Governments (SACOG)	----- Guerrero; Alternate – Ledesma
Sacramento Regional County Sanitation District Board	----- Orozco; Alternate - Ledesma
Water Resources Association	-----Alcalá; Alternate - Ledesma
West Sacramento Area Flood Control Agency JPA	----- Alcalá; Alternate - Orozco
Yolo County Housing Authority	-----Orozco
Yolo County Transportation District	----- Ledesma; Alternate - Guerrero
Yolo Habitat Conservancy	----- Ledesma; Alternate - Orozco
Yolo-Solano Air Quality Management District	-----Alcalá; Alternate - Ledesma
Yolo Subbasin Sustainable Groundwater Agency	-----Alcalá; Alternate - Ledesma

COUNCIL INTERMEDIARY REPRESENTATIVES

Delta Protection Commission----- Vacant; Alternate - Vacant
New Hope Community Development Corporation----- Orozco; Alternate - Alcala
Yolo County Consolidated Redevelopment Successor Agency Oversight Board ----- Ledesma

- 1C. COUNCIL APPOINTMENTS, REAPPOINTMENTS, REMOVALS TO/FROM CITY AND NON-CITY BOARDS AND COMMISSIONS**
Arts, Culture & Historic Preservation Commission; Parks, Recreation & Intergenerational Services Commission

CONSENT AGENDA

2. **COMMUNITY DEVELOPMENT**
CONSIDERATION OF SECOND READING AND ADOPTION OF ORDINANCE 21-10 APPROVING A DEVELOPMENT AGREEMENT FOR INDOOR CANNABIS CULTIVATION FACILITY AT 3970 COMMERCE DRIVE (OUSE)
Comment: The purpose of this item is to facilitate the City Council’s second reading of Ordinance 21-10, which approves an assignment of an existing development agreement with the applicant for a cannabis indoor cultivation facility at 3970 Commerce Drive.
3. **COMMUNITY DEVELOPMENT**
CONSIDERATION AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH THE DELTA REGIONAL MONITORING PROGRAM (OUSE)
Comment: The purpose of this item is to request the City Council’s approval to execute a professional services agreement with the Delta Regional Monitoring Program.
4. **COMMUNITY DEVELOPMENT**
CONSIDERATION AND AWARD OF PROFESSIONAL SERVICES CONTRACT TO HUNT DESIGN FOR THE PLANNING, DESIGN AND ADMINISTRATIVE SUPPORT OF THE ACTIVE TRANSPORTATION WAYFINDING SIGNAGE PROGRAM AND APPROVAL OF RESOLUTION 21-88 AUTHORIZING THE TRANSFER OF \$17,449.14 FROM THE COMMUNITY WAYFINDING PILOT PROJECT (CIP 14011) TO THE INCLUSIVE TDM STRATEGY PROJECT (CIP 11034) (OUSE)
Comment: The purpose of this report is to obtain City Council approval for the award of a professional services contract for the detailed planning, design and administrative support for sign fabrication and installation of the grant funded Active Transportation Wayfinding Signage program, and approval of Resolution 21-88 which would consolidate funds from two (2) grant sources into a single capital improvement project to streamline program and fund administration.
5. **COMMUNITY DEVELOPMENT**
CONSIDERATION OF RESOLUTION 21-90 APPROVING THE FINAL MAP NO. 5193, WASHINGTON COMMONS (OUSE)
Comment: According to the Subdivision Map Act and the City’s Subdivision Ordinance, final maps must be approved by City Council prior to recordation with the County. This item seeks City Council approval of the Final Map 5193, the Washington Commons.
6. **ECONOMIC DEVELOPMENT AND HOUSING**
CONSIDERATION OF WEST SACRAMENTO CHAMBER OF COMMERCE ANNUAL REPORT (JACOBSON)
Comment: The objective of this report is to request that the City Council receive the annual report of contracted economic development services provided by the West Sacramento Chamber for the period August 1, 2020 through August 31, 2021.
7. **PARKS AND RECREATION**
CONSIDERATION OF RESOLUTION 21-73 APPROVING THE APPLICATION FOR THE RURAL RECREATION AND TOURISM GRANT PROGRAM FOR HERITAGE OAKS PARK MASTER PLAN IMPROVEMENTS (MICHEL)
Comment: The purpose of this report is to seek Council approval of Resolution 21-73 for the Rural Recreation and Tourism Grant Program as provided through the California State Parks Office of Grants and Local Services for Heritage Oaks Park Master Plan improvements
8. **POLICE**
CONSIDERATION OF ESTABLISHING A PREFERRED VENDOR LIST AND APPROVING PROFESSIONAL SERVICES CONTRACTS FOR POLICE BACKGROUND INVESTIGATIONS (STRANGE)
Comment: The purpose of this report is to provide sufficient information to consider establishing a Preferred Vendor List with three vendors and obtain approval to execute service contracts with those vendors for the procurement of pre-employment background investigation services for the Police Department.
9. **CITY MANAGER**
CONSIDERATION OF RESOLUTION 21-80 ADOPTING FINDINGS NECESSARY TO CONTINUE CITY COUNCIL, BOARD AND COMMISSION/COMMITTEE MEETINGS VIA TELECONFERENCE PURSUANT TO ASSEMBLY BILL 361 (BERLIN)

Comment: The purpose of this item is to seek City Council approval to continue remote (teleconference/videoconference) Council, Board, and Commission/Committee meetings by finding, pursuant to Assembly Bill 361, that the Council has reconsidered the circumstances of the state of emergency related to the COVID-19 Pandemic and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing.

10. **CITY MANAGER**
CONSIDERATION OF A PROCLAMATION OF THE WEST SACRAMENTO CITY COUNCIL RECOGNIZING RAUL DEANDA FOR 30 YEARS OF SERVICE ON THE SACRAMENTO-YOLO MOSQUITO AND VECTOR CONTROL DISTRICT (BERLIN)

Comment: The purpose of this report is to formally recognize Raul DeAnda of West Sacramento for his 30 years of service as a member of the Sacramento-Yolo Mosquito and Vector Control District Board of Trustees.

11. **CITY MANAGER**
CONSIDERATION OF APPROVAL OF MINUTES OF THE OCTOBER 6, 2021 REGULAR MEETING (BERLIN)

TIME-SET AGENDA

12. **ECONOMIC DEVELOPMENT AND HOUSING**
PUBLIC HEARING TO CONSIDER ADOPTION OF RESOLUTION 21-59 ABANDONING A PUBLIC RIGHT OF WAY LOCATED AT TOWER BRIDGE GATEWAY BETWEEN 3RD STREET AND THE TOWER BRIDGE (JACOBSON)

Comment: The objective of this report is to present information to the City Council to complete the process vacating a 0.491 acre portion of a public right-of-way easement on a 0.602 acre of remnant right of way located along the northern portion of Tower Bridge Gateway between 3rd Street and the Tower Bridge.

Recommendation: Staff respectfully recommends that the City Council:

- 1) Conduct a Public Hearing on the proposed vacation of a public right-of-way on a 0.491 acre of remnant right of way located along the northern portion of Tower Bridge Gateway between 3rd Street and the Tower Bridge; and
- 2) Adopt Resolution 21-59 abandoning a public right-of-way along the northern portion of Tower Bridge Gateway between 3rd Street and the Tower Bridge

REGULAR AGENDA

13. **CITY MANAGER**
PRESENTATION ON THE CITY'S PARTICIPATION IN THE BLOOMBERG/HARVARD CITY LEADERSHIP INITIATIVE (BERLIN)

Comment: The purpose of this report is to facilitate a presentation from staff on the City's recent participation in the Innovation Track of the Bloomberg/Harvard City Leadership Initiative.

Recommendation: Staff respectfully recommends that the City Council hear the presentation and provide staff with feedback to inform future implementation items that may arise from the Bloomberg/Harvard project.

ADMINISTRATIVE FUNCTION – PART II

14. A. Council Calendar
B. City Manager Report
C. City Attorney Report
D. Staff Direction from City Council Members
E. Future Agenda Item Requests by Council - Community Workforce Training Agreement
F. Adjourn

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REGULAR MEETING OF THE WEST SACRAMENTO CITY COUNCIL AND
WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY
OCTOBER 20, 2021 CLOSED SESSION AGENDA**

Martha Guerrero, Mayor

Christopher T. Ledesma, Mayor Pro Tem
Norma Alcalá, Council Member

Quirina Orozco, Council Member
Dawnté Early, Council Member

Aaron Laurel, City Manager
Jeffrey Mitchell, City Attorney

6:00 PM Call to Order

1. CITY ATTORNEY

Conference with Legal Counsel – Significant Exposure to Litigation – GC §54956.9(d)(2):1

I, Laurie Ledesma, Sr. Deputy City Clerk, declare under penalty of perjury that the foregoing agenda for the October 20, 2021 regular and closed session meetings of the West Sacramento City Council, Redevelopment Successor Agency and Financing Authority was posted October 15, 2021 in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and was available for public review.

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