

**CITY OF WEST SACRAMENTO  
REGULAR MEETING OF THE WEST SACRAMENTO CITY COUNCIL AND  
WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY  
JUNE 15, 2022 CLOSED SESSION AGENDA**

Martha Guerrero, Mayor

Quirina Orozco, Mayor Pro Tem  
Norma Alcala, Council Member

Christopher T. Ledesma, Council Member  
Dawnté Early, Council Member

Aaron Laurel, City Manager  
Jeffrey Mitchell, City Attorney

6:00 PM Closed Session  
7:00 PM Regular Meeting Call to Order  
Land Acknowledgment  
Pledge of Allegiance

**1. CITY ATTORNEY**

**Conference with Legal Counsel** – Significant Exposure to Litigation – GC §54956.9(d)(2): 1

**2. CITY ATTORNEY**

**Conference with Legal Counsel** - GC §54956.9(d)(1)

**Name of Case: City of West Sacramento v. Zurich Sacramento, Inc. Yolo County Superior Court Case No. 2021-1994**

I, Jennifer Cusmir, City Clerk, declare under penalty of perjury that the foregoing agenda for the June 15, 2022, regular and closed session meetings of the West Sacramento City Council, Redevelopment Successor Agency and Financing Authority was posted June 10, 2022 in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and was available for public review.

**NOTE:** If you challenge the nature of a proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

***The agenda and agenda reports are also available on the City's website at [www.cityofwestsacramento.org](http://www.cityofwestsacramento.org)***

***City Council meetings are broadcast live on Wave Cable Channel 20 and rerun the next day at 12:00 PM and the following Saturday at 6:00 PM.***

***All public materials related to an item on this agenda submitted to the City Council after distribution of the agenda packet are also made available for public inspection on the City's website at: [www.cityofwestsacramento.org](http://www.cityofwestsacramento.org). Any document provided at the meeting by staff or by the public will be provided by the City Clerk upon request by phone at (916) 617-4500, or by email at: [clerk@cityofwestsacramento.org](mailto:clerk@cityofwestsacramento.org).***

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7:00 PM      Regular Meeting Call to Order  
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The City Council meeting will be conducted via teleconference pursuant to Government Code section 54953(e). The City Council adopted Resolution 22-56 on May 18, 2022, confirming that a statewide state of emergency continues to exist because of COVID-19 virus pandemic, and that the Yolo County Public Health Officer continues to recommend measures to promote social distancing. The Council and City staff shall take all actions required by Section 54953(e) to protect public access and right to comment. Members of the public are asked to watch the meeting Livestream (<https://www.cityofwestsacramento.org/government/meetings-agendas/city-council>), or via Wave Cable Channel 20.

To submit a comment in writing, please email [clerk@cityofwestsacramento.org](mailto:clerk@cityofwestsacramento.org) and write "Public Comment" in the subject line. In the body of the email, include the item number and/or title of the item as well as your comments. All comments received by 5:30 PM will be provided to the City Council and posted on the website. The comments submitted shall become part of the record of the meeting.

To make a verbal comment during the meeting, join the meeting using the Zoom meeting link or the phone number, below. The Mayor will request public comment during Item 1a, prior to the first item on Consent, and after the staff presentation for any other item on the agenda. Once the Mayor has announced the public comment period, if you would like to make a comment, please do one of the following: (1) If you are joining the meeting via zoom, press the "raise a hand" button; OR (2) if you are joining the meeting by phone, press \*9. When it is your turn to comment, the Mayor or the Clerk will call you by name or phone number and City staff will unmute your microphone. You will have three minutes to speak. Once your public comment has ended, you will be muted again.

Join by Electronic Device:

<https://westsacramento.zoom.us/j/82829259612?pwd=MXVqb3FKTmlXOG4zS3BEVmp2c1MvZz09>

ID: 828 2925 9612

Passcode: 728913

Join by Phone: 1-720-707-2699

ID: 828 2925 9612

Passcode: 728913

*Live transcription/Closed Captioning is available on Zoom. Click "Live Transcription" button on bottom of Zoom toolbar and enable Live Transcription to start viewing live transcription/closed captioning. If you need additional special assistance to participate in this meeting, please contact the City Clerk's Office, (916) 617-4500. Notification of at least 48 hours prior to the meeting will assist staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.*

## GENERAL ADMINISTRATION FUNCTION – PART I

- 1. PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE COUNCIL**  
The Council is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

## PRESENTATIONS

- 2. CITY MANAGER**  
PRESENTATION BY SACRAMENTO-YOLO MOSQUITO & VECTOR CONTROL DISTRICT ON CURRENT ISSUES AND CHALLENGES RELATED TO MOSQUITO CONTROL (BERLIN)

## CONSENT AGENDA

### 3. **CAPITAL PROJECTS**

CONSIDERATION OF RESOLUTION 22-77 ESTABLISHING A LIST OF FISCAL YEAR 2022/23 PROJECTS FUNDED BY SENATE BILL 1 (SB1): THE ROAD REPAIR AND ACCOUNTABILITY ACT (ADAME)

**Comment:** The objective of this report is to provide the City Council with sufficient information to adopt Resolution 22-77 establishing the Fiscal Year 2022/23 list of projects to be funded with the State Road Maintenance and Rehabilitation Account (SB1) revenues and authorizing staff submission of the list to the State of California Transportation Commission (CTC).

### 4. **CAPITAL PROJECTS**

CONSIDERATION OF ADOPTION OF RESOLUTION 22-86 AMENDING THE CAPITAL IMPROVEMENT PROGRAM AND AWARD OF THE CONSTRUCTION CONTRACT TO SH MECHANICAL FOR THE CITY HALL IT COOLING SYSTEM REPLACEMENT PROJECT (CIP 54023) (ADAME)

**Comment:** The objective of this report is to provide the City Council with sufficient information to adopt Resolution 22-86 amending the Capital Improvement Program (CIP) and to award a Construction Contract to SH Mechanical for the City Hall IT Cooling System Replacement Project (CIP 54023).

### 5. **CAPITAL PROJECTS**

CONSIDERATION OF APPROVAL OF CONTRACT AMENDMENT NO. 5 FOR PROFESSIONAL SERVICES WITH WOOD RODGERS, INC. FOR THE RIVERFRONT STREET EXTENSION AND 5<sup>TH</sup> STREET WIDENING PROJECT (CIP 15032) (ADAME)

**Comment:** The objective of this report is to provide the City Council with sufficient information to approve Amendment 5 of the professional services contract with Wood Rodgers, Inc. for design and engineering support services through the construction phase of the Riverfront Street Extension and 5<sup>th</sup> Street Widening Project (CIP 15032).

### 6. **COMMUNITY DEVELOPMENT**

CONSIDERATION OF APPROVAL OF A 1-YEAR CONTRACT WITH NOMAD TRANSIT LLC EXTENDING THE WEST SACRAMENTO ON-DEMAND RIDESHARE PROGRAM THROUGH FISCAL YEAR 2022/23 AND RESOLUTION 22-80 ALLOCATING UP TO \$2,049,205 TO SUPPORT OPERATIONS THROUGH FISCAL YEAR 2022/23 (OUSE)

**Comment:** The purpose of this report is to request City Council approval of Amendment No. 4 to the amended and restated contract with NoMad Transit LLC to extend the On-Demand Rideshare service through June 30, 2023 and to establish the schedule of fees for fiscal year 2022/23 operations. Staff is requesting approval of Resolution 22-80 allocating up to \$2,049,205 in Transportation Development Act funding and authorizing use of \$285,000 in collected Fiscal Year (FY) 21/22 rideshare revenues to support continued rideshare operations through FY 2022/23. This is the fourth of five allowable extensions per the January 18, 2018 Contract for Services executed with NoMad Transit LLC. Therefore, staff is also seeking Council direction to return with a workshop by early 2023 on next steps for the City's On-Demand Rideshare Program prior to City Council consideration of the fifth and final contract extension.

### 7. **ECONOMIC DEVELOPMENT & HOUSING**

CONSIDERATION OF RESOLUTION 22-76 AMENDING THE BOUNDARY OF PREFERENTIAL PARKING PERMIT AREA "B" (WASHINGTON NEIGHBORHOOD) (JACOBSEN)

**Comment:** The objective of this report is to provide the City Council with sufficient information to consider an amendment to the boundary of the residential Parking Permit Area B at 3<sup>rd</sup> and D Streets in the Washington Neighborhood.

### 8. **ECONOMIC DEVELOPMENT & HOUSING**

CONSIDERATION OF APPROVAL OF A CONTRACT FOR PROFESSIONAL SERVICES WITH WOOD ROGERS, INC. FOR DESIGN OF BRIDGE DISTRICT SURFACE LOTS AND ADOPTION OF RESOLUTION 22-78 AMENDING THE CITY FISCAL YEAR 2021/22 CAPITAL IMPROVEMENT BUDGET TO FUND THE CONTRACT (JACOBSEN)

**Comment:** The objective of this report is to provide the City Council with sufficient information for approval of a professional services contract with Wood Rodgers, Inc. for design and support services through the construction phase of new surface lots in the Bridge District

### 9. **CITY MANAGER**

CONSIDERATION OF THE TERMS OF SUCCESSOR AGREEMENT AND ADOPTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WEST SACRAMENTO AND THE WEST SACRAMENTO FIREFIGHTERS' ASSOCIATION AND ADOPTION OF RESOLUTION 22-82 APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEAR 2022/23 (BERLIN)

**Comment:** The purpose of this report is to seek City Council consideration of a two-year (2) year successor Memorandum of Understanding (MOU) between the City of West Sacramento and the West Sacramento Firefighter's Association (FFA) and Resolution 22-82, approving related budget amendments.

10. **CITY MANAGER**

CONSIDERATION OF THE TERMS OF SUCCESSOR AGREEMENT AND ADOPTION OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WEST SACRAMENTO AND THE WEST SACRAMENTO POLICE OFFICERS' ASSOCIATION AND ADOPTION OF RESOLUTION 22-81 APPROVING AMENDMENTS TO THE BUDGET FOR FISCAL YEARS 2021/22 AND 2022/23 (BERLIN)

**Comment:** The purpose of this report is to seek City Council consideration of a two-year (2) year successor Memorandum of Understanding (MOU) between the City of West Sacramento and the West Sacramento Police Officers' Association (POA) and Resolution 22-81, approving related budget amendments.

11. **CITY MANAGER**

CONSIDERATION OF APPROVAL FOR PRE-QUALIFIED ON-CALL LIST OF CONSULTANTS TO PROVIDE GRANT WRITING SERVICES (BERLIN)

**Comment:** The purpose of this report is to obtain City Council approval of a pre-qualified on-call list of consultants to provide as-needed grant writing services.

12. **CITY MANAGER**

CONSIDERATION OF RESOLUTION 22-83 CALLING AN ELECTION AND REQUESTING THE YOLO COUNTY BOARD OF SUPERVISORS TO PERMIT THE COUNTY CLERK OF YOLO COUNTY TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A MUNICIPAL ELECTION ON NOVEMBER 8, 2022 (BERLIN)

**Comment:** The objective of this report is to call an election for the purpose of electing two council members, for District 3 and District 4, and a mayor and to consolidate the election with the statewide general election on November 8, 2022.

13. **CITY MANAGER**

CONSIDERATION OF RESOLUTION 22-87 RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM AS APPLICABLE IN THE CITY AND AUTHORIZING TELECONFERENCE MEETING OF LEGISLATIVE BODIES OF THE CITY PURSUANT TO THE RALPH M. BROWN ACT (BERLIN)

**Comment:** The purpose of this item is to seek City Council approval to continue remote (teleconference/videoconference) Council, Board, and Commission/Committee meetings by finding, pursuant to California Government Code Section 54953(e), that there is a proclaimed state of emergency related to COVID-19 and that meeting in person would present imminent risks to the health or safety of attendees.

14. **CITY MANAGER**

PROCLAMATION RECOGNIZING JUNE 2022 AS LGBTQ PRIDE MONTH (BERLIN)

**PUBLIC HEARING / TIME-SET AGENDA (approximately 7:30 pm)**

15. **PARKS & RECREATION**

PUBLIC HEARING AND FIRST READING OF ORDINANCE 22-18 AMENDING CHAPTER 12.08 OF THE CITY OF WEST SACRAMENTO MUNICIPAL CODE TO ALLOW FOR REGULATION OF SPECIAL EVENTS IN THE CITY (MICHEL)

**Comment:** The objective of this report is to introduce Ordinance 22-18, amending Chapter 12.08 of the City of West Sacramento Municipal Code to allow for regulation of Special Events within the city limits.

**Recommendation:** Staff respectfully recommends that the City Council: (1) Conduct a public hearing; (2) Waive the first reading of Ordinance 22-18, amending Chapter 12.08 of the City of West Sacramento Municipal Code related to Special Events within the city limits of the City of West Sacramento; and (3) Inform the audience that the second reading and adoption of Ordinance 22-18, is tentatively scheduled for July 20, 2022.

16. **PARKS & RECREATION**

PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 22-54 UPDATING THE CITY OF WEST SACRAMENTO BOOK OF FEES FOR SPECIAL EVENTS (MICHEL)

**Comment:** The objective of this report is to provide information for the purpose of conducting a public hearing for Council consideration of Resolution 22-54 updating the Book of Fees for Special Events.

**Recommendation:** Staff respectfully recommends that the City Council: (1) Conduct a public hearing; and (2) Waive the first reading and read by title and number only Ordinance 22-18, amending Chapter 12.08 of the City of West Sacramento Municipal Code related to Special Events within the city limits of the City of West Sacramento; and (3) Inform the audience that the second reading and adoption of Ordinance 22-18, is tentatively scheduled for July 20, 2022.

REGULAR AGENDA

17. CITY MANAGER

CONSIDERATION OF RESOLUTION 22-85 CALLING AN ELECTION AND REQUESTING THE YOLO COUNTY BOARD OF SUPERVISORS TO PERMIT THE COUNTY CLERK OF YOLO COUNTY TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A SPECIAL ELECTION TO BE HELD IN THE CITY ON NOVEMBER 8, 2022 IN CONSOLIDATION WITH THE GENERAL ELECTION (BERLIN)

Comment: The purpose of this report is to facilitate Council consideration of a potential ballot measure to allow voters to decide whether the term of the City's mayor position will remain at its current duration of two years or be changed to four years.

Recommendation: Staff recommends that the Council hear staff's presentation, hear public testimony, then, if the Council wishes to proceed with a ballot measure to allow voters to determine whether the term of the City's mayor position should continue to be two years, or whether it should change to four years: (1) Approve Resolution 22-85, which would authorize the submission of a ballot measure for the November, 2022 election allowing West Sacramento voters to determine the term of the position of mayor in West Sacramento, with the proviso that if the Yolo County Superior Court orders a change to the term of Mayor from two years to four years, that this approval is automatically rescinded; and (2) Authorize the City Manager or his designee to take any actions necessary to place the ballot measure authorized in Resolution 22-85 onto the ballot for the November 8, 2022 election, including but not limited to filing all necessary paperwork with Yolo County.

If the Council does not want to proceed with the ballot measure to allow the voters to determine the term of the mayor position, the Council may simply take no action, in which case the mayoral term would remain at its current two years unless altered by court action.

18. CITY MANAGER

CONSIDERATION OF PROPOSED ORGANIZATIONAL MODIFICATIONS AND RELATED PERSONNEL ACTIONS, UPDATE TO EXISTING JOB CLASSIFICATION DESCRIPTIONS, AND UPDATES TO PUBLICLY AVAILABLE PAY SCHEDULE, AND AUTHORIZED POSITION LIST FOR FISCAL YEAR 2021/2022 AND 2022/23 (BERLIN)

Comment: The purpose of this report is to seek City Council approval for proposed organizational modifications and related personnel actions; updated job classification descriptions to reflect department/division/organizational realignment; and updates to the publicly available pay schedule for FYs 2021/22 and 2022/23 and Authorized Position List for FYs 2021/22 and 2022/23.

Recommendation: Staff respectfully recommends that the City Council: (1) Approve the modifications to title and job classification description for Deputy City Manager/Chief Innovation Officer to Deputy City Manager/Director of Innovation & Technology; and (2) Approve the modifications to title and job description for Director of Finance & Technology to Director of Finance; and (3) Approve the amended Police & Fire Recruit benefit summaries; and (4) Approve the amended and updated publicly available pay schedule (Classification Plan) for Fiscal Year 2021/22 & 2022/23; and (5) Approve the amended and updated Authorized Position List for Fiscal Year 2021/22 & 2022/23.

ADMINISTRATIVE FUNCTION – PART II

19. COUNCIL COMMUNICATIONS / ASSIGNMENTS

Table with 2 columns: Item Name and Assigned Person. Items include Bikeshare Policy Steering Committee, City/County 2x2, City/School 2x2, Executive Commission for the Homeless 10-Year Plan, EIFD Public Financing Authority, League of California Cities, Local Agency Formation Commission, Port District Commission, Remote Access Network, River City Regional Stadium Financing Authority, Sacramento Area Council of Governments (SACOG), Sacramento Regional County Sanitation District Board, Water Resources Association, West Sacramento Area Flood Control Agency JPA, Yolo County Housing Authority, Yolo County Transportation District, Yolo Habitat Conservancy, Yolo-Solano Air Quality Management District, and Yolo Subbasin Sustainable Groundwater Agency.

COUNCIL INTERMEDIARY REPRESENTATIVES

Delta Protection Commission----- Vacant; Alternate - Vacant  
New Hope Community Development Corporation----- Early; Alternate - Alcalá  
Yolo County Consolidated Redevelopment Successor Agency Oversight Board ----- Ledesma

- 20. **COUNCIL APPOINTMENTS, REAPPOINTMENTS, REMOVALS TO/FROM CITY AND NON-CITY BOARDS AND COMMISSIONS**  
Arts, Culture & Historic Preservation Commission, and the Disaster Council (Alternate)
  
- 21.
  - A. Council Calendar
  - B. City Manager Report
  - C. City Attorney Report
  - D. Future Agenda Item Requests by Council
  - F. Adjourn