

**CITY OF WEST SACRAMENTO  
REGULAR MEETING OF THE WEST SACRAMENTO CITY COUNCIL AND  
WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY  
AUGUST 3, 2022 CLOSED SESSION AGENDA**

Martha Guerrero, Mayor

Quirina Orozco, Mayor Pro Tem  
Norma Alcala, Council Member

Christopher T. Ledesma, Council Member  
Dawnté Early, Council Member

Aaron Laurel, City Manager  
Jeffrey Mitchell, City Attorney

6:00 PM Closed Session Call to Order  
7:00 PM Regular Meeting Call to Order  
Land Acknowledgment  
Pledge of Allegiance

**1. CITY ATTORNEY**

**Conference with Legal Counsel** – Significant Exposure to Litigation – GC §54956.9(d)(2): 1

**2. CITY ATTORNEY**

**Conference with Labor Negotiator** - GC §54957.6  
**Negotiating Parties:** Kevin Flaut  
**Employee Organizations:** Local 39

I, Jennifer Cusmir, City Clerk, declare under penalty of perjury that the foregoing agenda for the August 3, 2022, regular and closed session meetings of the West Sacramento City Council, Redevelopment Successor Agency and Financing Authority was posted July 29, 2022, in the office of the City Clerk, 1110 West Capitol Avenue, West Sacramento, CA and was available for public review.

\_\_\_\_\_  
Jennifer Cusmir, City Clerk

**NOTE:** If you challenge the nature of a proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing.

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**WEST SACRAMENTO CITY COUNCIL AND WEST SACRAMENTO REDEVELOPMENT SUCCESSOR AGENCY & WEST SACRAMENTO FINANCING AUTHORITY**

**City Council Regular Meeting  
AUGUST 3, 2022 AGENDA**

Quirina Orozco, Mayor Pro Tem  
Norma Alcalá, Council Member  
Martha Guerrero, Mayor  
Christopher T. Ledesma, Council Member  
Dawnté Early, Council Member  
Aaron Laurel, City Manager  
Jeffrey Mitchell, City Attorney

6:00 PM Closed Session Call to Order  
7:00 PM Regular Meeting Call to Order  
Pledge of Allegiance  
Land Acknowledgment

The meeting will be held at City Hall, City Council Chambers, 1110 West Capitol Avenue, West Sacramento

*Anyone wishing to address the Council, or any agenda item, may fill out the Request to Speak card and present it to the City Clerk **prior to the completion of staff presentation**. Items on the Consent Agenda will be considered in one motion and the Request to Speak card should be turned in prior to the first item on Consent.*

**GENERAL ADMINISTRATION FUNCTION – PART I**

- 1. **PRESENTATIONS BY THE PUBLIC ON MATTERS NOT ON THE AGENDA WITHIN THE JURISDICTION OF THE COUNCIL**  
*The Council is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.*

**PRESENTATIONS**

NONE

**CONSENT AGENDA**

- 2. **Capital Projects**  
CONSIDERATION OF APPROVAL OF AMENDMENT 1 TO THE EMERGENCY CONTRACT WITH TEICHERT CONSTRUCTION FOR THE COKE STREET EMERGENCY SINK HOLE REPAIR (CIP 31007)

**Objective:** The objective of this report is to provide the City Council with sufficient information to consider an approval of an amendment to the CIP budget for the Coke Emergency Sink Hole (CIP 31007).

3. **Capital Projects**  
CONSIDERATION OF APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH QUINCY ENGINEERING, INC. FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE SYCAMORE TRAIL EXTENSION PHASE II PROJECT (CIP 14021)

**Objective:** The objective of this report is to provide the City Council with sufficient information to approve a Professional Services Contract with Quincy Engineering, Inc. for construction management services for the Sycamore Trail Extension Phase II Project (CIP 14021).

4. **Capital Projects**  
CONSIDERATION OF APPROVAL FOR PROFESSIONAL SERVICE CONTRACT WITH HITOUCH BUSINESS SERVICES (THROUGH SOURCEWELL CONTRACT) FOR PROCUREMENT, DELIVERY AND INSTALLATION OF CUBICLES AND OFFICE FURNITURE FOR THE CITY HALL ANNEX TENANT IMPROVEMENT PROJECT (CIP 54019)

**Objective:** The objective of this report is to provide the City Council with sufficient information for approval of a contract with HiTouch Business Services (through the Sourcewell contract) for procurement, delivery and installation of cubicles and office furniture for the City Hall Annex Tenant Improvement Project (CIP 54019).

5. **Finance**  
CONSIDERATION OF ADOPTION OF THE CITY'S CAPITAL ASSETS POLICY AND REPLACE THE CITY'S CURRENT DISPOSITION OF CITY PROPERTY POLICY WITH THE PROPOSED CAPITAL ASSET POLICY

**Objective:** The purpose of this report is to provide the City Council with the Capital Assets Policy establishing thresholds and guidelines for oversight of the City's capital assets in compliance with Generally Accepted Accounting Principles and Governmental Accounting Standards.

6. **Finance**  
CONSIDERATION OF RESOLUTION 22-108 ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022/23

**Objective:** The purpose of this report is to comply with state law which requires adoption of an Appropriations Limit annually.

## PUBLIC HEARING

7. **Economic Development & Housing**  
PUBLIC HEARING TO CONSIDER RESOLUTION 22-39 ADOPTING 2022-2023 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

**Objective:** The objective of this report is to provide the City Council with information necessary to conduct a public hearing to receive comments and to adopt the 2022-2023 Annual Action Plan for the use of federal Community Development Block Grant (CDBG) funding.

**Recommendation:** Staff respectfully recommends that the City Council conduct the public hearing and, upon closing the hearing, approve Resolution 22-39 adopting the 2022-2023 Annual Action Plan for the use of federal Community Development Block Grant (CDBG) funding.

**REGULAR AGENDA**

NONE

**GENERAL ADMINISTRATION FUNCTION – PART II**

**8. COUNCIL COMMUNICATIONS / ASSIGNMENTS**

Bikeshare Policy Steering Committee -----Guerrero  
 City/County 2x2-----Guerrero, Alcalá  
 City/School 2x2-----Guerrero, Alcalá  
 Executive Commission for the Homeless 10-Year Plan -----Orozco, Alternate - Vacant  
 EIFD Public Financing Authority-----Ledesma, Vacant, Vacant  
 League of California Cities ----- Alcalá  
 Local Agency Formation Commission ----- Alcalá  
 Port District Commission -----Ledesma; Alternate - Orozco  
 Remote Access Network-----Guerrero

River City Regional Stadium Financing Authority-----Guerrero, Ledesma  
 Sacramento Area Council of Governments (SACOG) -----Guerrero; Alternate – Ledesma  
 Sacramento Regional County Sanitation District Board -----Orozco; Alternate - Ledesma  
 Water Resources Association-----Early; Alternate - Ledesma  
 West Sacramento Area Flood Control Agency JPA -----Alcalá; Alternate - Orozco  
 Yolo County Housing Authority-----Early  
 Yolo County Transportation District -----Ledesma; Alternate - Guerrero  
 Yolo Habitat Conservancy -----Early; Alternate - Ledesma  
 Yolo-Solano Air Quality Management District -----Alcalá; Alternate - Ledesma  
 Yolo Subbasin Sustainable Groundwater Agency -----Early; Alternate - Ledesma

**COUNCIL INTERMEDIARY REPRESENTATIVES**

Delta Protection Commission-----Vacant; Alternate - Vacant  
 New Hope Community Development Corporation -----Early; Alternate - Alcalá  
 Yolo County Consolidated Redevelopment Successor Agency Oversight Board -----Ledesma

9. **COUNCIL APPOINTMENTS, REAPPOINTMENTS, REMOVALS TO/FROM CITY AND NON-CITY BOARDS AND COMMISSIONS**

- Arts, Culture, & Historic Preservation Commission
- Disaster Council (No applications received)

10. **PART II**

A. **Council Calendar**

B. **City Manager Report**

C. **City Attorney Report**

D. **Staff Direction from City Council Members**

E. **Future Agenda Item Requests by Council**

- Proclamation for West Sacramento Little League All-Star District 6 Champions
- Local Reproductive Freedom Proclamation

F. **Adjourn**

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*If you need assistance to participate in this meeting, please contact the City Clerk's Office at 916-617-4500 or [clerk@cityofwestsacramento.org](mailto:clerk@cityofwestsacramento.org). Notify the City Clerk's Office at least 48 hours prior to the meeting will assist staff in assuring reasonable arrangements can be made to provide accessibility to the meeting. Assisted listening devices are available at this meeting.*